



Catskill Community Center Rental Agreement

1. Organizations or individuals may use space at the Catskill Community Center (CCC) provided the event is consistent with the general philosophy and goals of the CCC.
2. Any communication or advertisement for the event must include the following: “The CCC does not sponsor the event.”
3. The use of alcoholic beverages and/or tobacco products in or in front of the building is **not** permitted at all under any circumstances. It is the responsibility of the renter to be in compliance with the appropriate legal requirements.
4. Animals and/or pets of any kinds will not be allowed on the premises except by written permissions from the Board of Directors.
5. CCC agrees to have the rental facility space clean and ready to use, including bathrooms. Use of CCC telephones and/or internet access is not part of the rental agreement.
6. Facility renter is responsible for set-up, arrangements of tables and room decorations. SET-UP IS NOT INCLUDED IN THE RENTAL FEE (1/2 hour is allotted before and after festivities for set up and break down).
7. Nails or other damaging fasteners **may not** be used for any purpose. The renter is responsible for replacing any CCC furnishings and/or materials altered for the event.
8. At the end of the event, the user is responsible for the removal of all decorations. All garbage must be placed in trash cans. **The CCC is not responsible for cleaning.**
9. All usage charges, if any are due (1) week in advance of the event.
10. Dates and times are subject to availability.

11. If the responsible individual does not control excessive noise, damage, alcoholic consumption or inappropriate behavior, the CCC staff on site is authorized to end the event if deemed necessary. **IN WHICH CASE, ALL FEES AND DEPOSITS ARE FORFEITED.**
12. Event must end at contracted time; user agrees to pay for additional time not contracted for at the rate of the event pro-rate.
13. The individual signing this document is responsible for all event arrangements and with compliance with all terms and conditions of this rental agreement.
14. Proof of insurance from the user is required and the Catskill Community Center facility must be listed as “additional insured”.

In consideration of being allowed use of the Catskill Community Center facility, the undersigned hereby assumes full responsibility for the risk of bodily injury, death, or property damage to all persons attending the event while such attendee is in, about or upon the premises of the CCC and/or while using the premises of any facilities or equipment heron.

User agrees to hold harmless the CCC, its Directors, Officers, employees, agents, and volunteers from any and all claims, suits, losses, or related causes for damages, including but not limited to such claims that may result from injury or death, accident or otherwise, during or arising in any way from said activity.

User acknowledges that he/she has read in full the general release of liability of the Catskill Community Center and that is binding on the user personally and on their heirs, personal representatives, successors, assigns.

PLEASE BE SURE YOU READ AND UNDERSTAND THIS AGREEMENT BEFORE SIGNING. ALL CONDITIONS WILL BE ENFORCED.

I HAVE READ AND UNDERSTAND/ACCEPT ALL CONDITIONS OF THIS RENTAL AGREEMENT.

Print Name: _____

Email: _____

Home Phone: _____ Cell: _____

Work: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Name of Group: _____ Date of Event: _____

Is the event open to the public? Please circle one: Yes No

Maximum number of people to attend the event: _____

Set-up time for event: _____ Time of Event: _____

Break down time of the event: _____

Rental Fee: _____ Paid on: _____

Signature of Renter: _____

Date: _____

Catskill Community Center Director's Signature and Date: _____